



REPUBLIC OF NAMIBIA

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23 September 2025

TO ALL BIDDERS,

SUBJECT: ADDENDUM TO THE BID: NCS/ONB/15-01/25/26: HIRING/LEASING OF SEVEN (07) NEW MULTI-FUNCTIONS NETWORK PRINTERS FOR THE PERIOD OF 36 MONTHS

This addendum serves to inform you that there been new amendments to the bidding document, closing date and technical specifications in the evaluation criteria. Therefore, the following changes have been made.

1. The closing date and deadline for submission of bids have been extended from 26 September 2025 at 10H00 AM to **03 October 2025 at 10H00 AM**. Under **ITB 21.1, Section II**. Bidding Data Sheet (BDS).
2. Kindly note that the correct technical specifications are on **page 33 to 38**, under **table 2**, technical evaluation. Here attached too as **correct specifications**.
3. Please disregard the technical specifications under **Section VI, page 56 to 68**. Their wrong specifications.

Bidders shall **strictly** submit this addendum initialised and stamped below as part of the addendum to the bidding document.



I hereby certify that I have read and understood the addendum

Bidder's signature & stamp

Table 2 Technical evaluation (CORRECT SPECIFICATIONS)

TAKE NOTE: NO MINIMUM BILLING ALLOWED

DIGITAL MULTIFUNCTIONAL FOR A4/A3 FORMAT

1. GENERAL			
Description	Technical Specification	Bidder Response for product compliance	
		Yes	No
1.1 Technology:	Laser Full colour solution platform		
1.2 Touch Panel size:	7.0-inch colour LCD touchscreen		
1.3 Engine speed (pages per minute):	A4 (8 1/2" x 11")*1: Max. 31/26 ppm A3 (11" x 17"): Max. 15/14 ppm		
Paper size	Max. A3 wide (12" x 18"), min. A5 (5 1/2" x 8 1/2")*2		
1.4 Resolution:	1,200 x 1,200 dpi, 2-bit depth for print quality of 4,800 dpi equivalent x 1,200 dpi		
1.5 Warm up time from power on:	Approx. 18 seconds or less		
1.6 Time to first page:	Full colour: 7.9 sec. B/W: 5.8 sec		
1.7 CPU:	Freescall QorIQ T1024 (Dual Core) 1.2 GHz		
1.8 Memory:	4 GB RAM, 8 GB SSD + 320 GB HDD		
1.9 Standard interface:	1x USB port 2.0 (Hi-Speed), Fast Ethernet 10 BaseT/100 BaseTX/1000 BaseT,		

2. COPY FUNCTIONS			
Description	Technical Specification	Bidder Response for product compliance	
		Yes	No
2.1 Original size:	Max. A3 wide (12" x 18"), min. A5 (5 1/2" x 8 1/2")*2		
2.2 Continuous copying:	Max. 999 copies		
2.3 Zoom range:	25 to 400% (25 to 200% using RSPF) in 1% increments		
2.4 Preset magnification ratios:	Metric: 10 ratios (5R/5E), inch: 8 ratios (4R/4E)		
2.5 Digital features:	Scan one to many, electronic sort, 2-in-1 and 4-in-1 function, image repeat copy, page numbering, cover mode, booklet copy, interrupt copy, form overlay, stapling function and skip-blank-page function.		
2.6 Exposure mode:	Auto, manual: 16 steps		
2.7 Image adjustments:	Text + photo, text, photo, map		

3.2 Paper size	Standard: 600 sheets (500-sheet tray and 100-sheet multi-bypass tray) Maximum: 3,100 sheets (600 sheets & optional 500 + 2,000-sheet tray)		
Paper weight	Tray: 60 g/m2 to 220 g/m2 (16 lbs bond to 80 lbs cover) Multi-bypass tray: 55 g/m2 to 300 g/m2 (13 lbs bond to 110 lbs cover)		
3.5 Document finisher:	Staple cartridge: Must be supplied for specific unit provided		
3.6 Dimensions (W x D x H):	608 x 642 x 834 mm (23 15/16" x 25 9/32" x 32 53/64")		
3.8 Power source:	AC 220 V - 240 V, 50/60 Hz		
3.9 Power consumption:	Max. 1.84 kW (220 to 240V), max. 1.44 kW (100 to 120V)		

3. SCAN FUNCTIONS			
Description	Technical Specification	Bidder Response for product compliance	
		Yes	No
3.1 Functionality:	Scan to e-mail/desktop/FTP server/network folder (SMB)/USB memory		
5.7 Scan speed:	180 images per minute, colour 180 images per minute		
5.8 Scan resolution:	Push scan: 100, 200, 300, 400, 600 dpi Pull scan: 50 to 9,600 dpi		
5.9 Max. scan size:	A3		
5.10 Original recognition:	Text, photo, text + photo, optimised for OCR		
5.11 File types:	TIFF, PDF, encrypted PDF, JPEG*8, XPS, PDF/A		

4. PRINT FUNCTIONS			
Description	Technical Specification	Bidder Response for product compliance	
		Yes	No
5.1 Controller language:	English		
5.2 Emulations:	PCL6 (PCL-XL/PCL-5e), KPD3 (PostScript 3 compatible), PDF Direct Print, XPS Direct Print and OpenXPS		
5.3 Operating systems:	All current Windows operating systems, Mac OS X Version 10.8 or higher.		
5.4 Fonts/barcodes:	80 fonts for PCL, 136 fonts for PostScript 3 emulation		
5.5 Print features:	Encrypted PDF Direct Print, IPP printing, e-mail printing, WSD print, secure printing via SSL, IPsec, SNMPv3, quick copy, proof and hold, Private Print, job storage and job management functionality		
5.6 Mobile printing support:	Mobile Print app for iOS and Android, AirPrint, Mopria, NFC, Direct Wi-Fi, Google Cloud Print Scan to USB Host, Scan to box, Network TWAIN, WSD scan		

5. NETWORKING			
Description	Technical Specification	Bidder Response for product compliance	
		Yes	No
10.1 Network protocols	TCP/IP (IPv4, IPv6), IPX/SPX (NetWare), EtherTalk (AppleTalk)		
10.2 Interface required	Direct Wi-Fi Interface (NFC)		
10.3	Gigabit-Ethernet port, 10 BaseT/100 BaseTX/		

	1,000 BaseT		
10.4	Wireless LAN Interface		

6. MANAGEMENT SOFTWARE		
Centralized Management software to manage and control all printers from one single location	Comply with the minimum Centralized Printer Management software system (PAPERCUT) specifications below	Yes / No
Centralized Printer Management software system	<p>Print management software (PMS) (PAPERCUT) is a software used to allow organizations to centralize administration and lower the cost of printing by providing tools to better monitor, control and maintain their entire printer fleet from a single user interface.</p> <p>With the provided solution we would like to gain significant and valuable advantages in terms of:</p> <ul style="list-style-type: none"> • Live centralized monitoring and alerts ensure problems are proactively resolved • Track all usage and implement quotas by user, group, or locations • Improving security • Ensuring that costs are controlled and predictable • Reducing the IT support burden • Cutting consumable usage (paper and toner) • Reducing hardware costs through greater efficiency • Decreasing energy usage, and environmental impact 	

7. SERVICING COMPLIANCE

Description of Specification	Bidders Response
<p>* Service costs should include:</p> <p>1. All Services and Maintenance of the printers and toners</p>	<ul style="list-style-type: none"> • Yes / No

1. All Spare parts, Labour, Travelling, Training	• Yes / No
2. Response to any problem within one hour of being notified. Depending on location of printer – response times must be indicated according to town.	Yes / No
3. Specific call logging procedure must be identified.	Yes / No
4. Should printer be out of service for more than 24hrs, a replacement unit must be provided within 48 hrs.	Yes / No
5. Employee security access (Password) card reader for print release and follow me printing functionality in accordance with ATS 1115 card reader specifications	Yes / No

8. INSTALLATION

Description of Specification	Bidders Response
* Ensure that: 1. All machine are from the same manufacturer and operate in a manner similar to one another	• Yes / No
1. Provide CV of qualified staff for installation and Maintenance of machines.	• Yes / No
2. Provide equipment and management software installation schedule for all regional offices.	Yes / No
3. Four (4) weeks of delivery period	Yes / No
4. Skills Transfer, Installation, Configuration, Testing and Commissioning	Yes / No